



VACANCY ADVERT

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01 August 2017

King Hints TVET College invites suitable qualified and experienced candidates to apply for the following positions that exist in the College.

Nature of Posts: 04 Months Contract
Work Station: King Hints TVET College

Post Description: Lecturer: Farming Management
Ref No: KHC 2017/08/01
No. of Posts: 02
Salary Level: PL1
Salary Notch: R185 769 per annum

Requirements: Recognised Diploma/ Degree in Agri-Business, Agricultural Economics or Agricultural Management. a Teacher's qualification; Teaching experience in a TVET College will be an added advantage; Be able to teach Farming Management N4 – N6, Accreditation as an Assessor and Moderator plus industrial experience would be a strong recommendation; Advanced computer skills in MS Office (Word, Excel, PowerPoint, Outlook and internet); must be registered with SACE.

Duties: Assist with enrolment, registration and induction of students. Facilitate general academic and career development of students. Prepare lesson plans and programme plan, compile PoA and PoE. Co-ordinate the procurement of the Programme's training needs. Provide guidance on syllabus, curriculum and learning outcomes. Implement and monitor all policies that have impact on teaching and learning within the department. Create a conducive classroom environment and ensure efficient classroom management and discipline of students. Liaise with Lecturers, Head of Departments and Student Support Officers in providing support interventions to students. Assess students, capture marks and maintain the necessary documents. Manage and monitor students' attendance. Moderate POEs' and POAs'.

Competencies: Computer skills in MS Word, MS Excel and PowerPoint. Ability to handle pressure and meet deadlines. Strong leadership, communication, monitoring and evaluation, problem solving and innovation skills. Good planning, organising, monitoring and evaluation skills.

Enquiries: Mr MM Ndzame at 047 401 6400

Notice to Candidates:

Please submit your application using EDP01 form, certified copies of qualifications, certified ID copy and a detailed CV. Faxed or emailed applications will not be considered. Correspondence will only be made to successful candidates. All applications should be directed to the Manager: Human Resources Department; using the following address:

Postal Address
Private Bag X 3018
Butterworth
4960

Physical Address
218 Mthatha Road, Ibika Location
Butterworth
4960

Closing Date: 11 August 2017 @ 14:00

Enquiries should be directed to Max Ndzame or Pumza Soyizwapi at 047 401 6400

Admin Centre:

218 Mthatha Road, Private Bag X 3018, Butterworth, 4960

Tel: 047 401 6400, Fax: 047 401 6431

Email: info@kinghintscollege.edu.za

www.kinghintscollege.edu.za



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Department:
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