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# QUALITY MANAGEMENT SYSTEM

## STUDENTS ORGANISATIONS/ SOCIETIES POLICY

**This Policy has been issued on the authority of the College  
Council of King HintsaTVET College**

**DOCUMENT CONTROL SHEET:**

<b>Document Title:</b> Student Organizations/ Societies Policy	<b>Formal Document Number</b>	DPR-SOP-003
	<b>Revision</b>	D
<b>Purpose of Document:</b> To clarify KH TVET College's relationship with recognized Student Organizations, to reflect the institutions interests in promoting awareness, values and responsible behaviour of student organizations.	<b>Commencement Date</b>	2018/08/18
	<b>Scheduled Review By</b>	2022/10/01
<b>Approval by Council Chairperson:</b>  Prof. Z.J Ndevu	<b>Signature</b>	
	<b>Approval Date</b>	13/12/2021



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## **1. POLICY STATEMENT**

This policy applies to all Students registered at King HintsatVET College. Students and student organisations are subject to the following rules:

- a) Rules adopted by the College to govern the control of vehicles and other modes of transportation on the College property
- b) Rules relating to student classroom conduct, academic dishonesty, and academic eligibility, performance and evaluation
- c) Rules governing student housing and accommodation
- d) Rules governing the maintenance of public order
- e) Rules governing the conduct of student sports persons
- f) Rules governing the use of College communication and computing resources, and
- g) Such other rules as may be adopted by the College Council in furtherance of the council and educational goals.

## **2. INTRODUCTION**

The contents of this policy is to clarify KING HINTSATVET College's relationship with recognized Student Organizations, to reflect the institutions interests in promoting awareness, values and responsible behavior of student organizations. KING HINTSATVET College will strive towards an academic and work environment free of discrimination, including harassment.

Only currently registered students shall be eligible for active membership status in student organizations. Staff and community members, may be admitted to associate membership. Recognized student organizations may use the images and logos of the College.

## **3. DELEGATION OF AUTHORITY FOR RECOGNITION**

In order to be recognized and accepted as a legitimate student organization / society and be affiliated to the SRC, a candidate organization/ society:

- For a new candidate organization/ society must submit an application on the prescribed form/ letter requesting recognition of the said structure and attach a draft constitution of the organization/ society.
- Must have a minimum of 50 plus members.
- The application must be lodged with the Manager Student Support Services, The SRC constitution makes provision for such.

- The approval or rejection of the application by Management must be communicated to the applicant within 15 working days.
- After receiving the permission from Management, the organization may commence activities and conduct elections for its office-bearers. Representatives of the new organizations/society will be invited to attend
- General meetings of student organizations / societies
- Once approved, the organization society must enjoy full organizational rights as an affiliate of the SRC
- Organizations/ societies will receive funding according to a Management/ SRC approved allocation criteria. This could be funding based on the size of the organization/ society or in the case of academic and cultural societies in particular, could be based on the discretion of Management, guided by some strategic considerations.

NB: It should be noted that any expenditure of public funds is guided by Public Finance Management Act (PFMA) and Treasury regulations as well as the College Finance policies.

- An organization that wishes to participate in SRC elections must follow all the rules and regulations governing the SRC elections.
- Until an organization has been officially recognized, it can hold no meetings or events on College property.

For an already existing political organization in King HintsatVET College they do not undergo the above-mentioned processes as a new organization / society – they submit credentials of their BEC meeting with 50 plus members.

#### **4. FUNDING**

Funds raised by recognized student organizations may be used consistent with the stated purposes of those organizations. Organizations / societies will receive funding according to a Management/ SRC approved allocation criteria. This could be funding based on the size of the organization / society or in the case of academic and cultural societies in particular, could be based on the discretion of Management, guided by some strategic considerations. NB - It should be noted that any expenditure of public funds is guided by Public Finance Management Act (PFMA) and Treasury regulations as well as the College Finance policies.

#### **5. USE OF TECHNOLOGY**

Use of College resources e.g. computers, printers, telephones etc. requires prior approval from Management.

## 6. CONCLUSION

All members of recognized student organizations will respect the Student Code of Conduct at KING HINTSATVET College. The management has the prerogative to suspend any political organization/ societies that has been proven to be implicated in any action that can cause the Campus to be ungovernable.

