

DEPARTMENT OF HIGHER EDUCATION AND TRAINING.
KING HINTSA TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING
(TVET) COLLEGE.

The Department and the College is committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote representivity: (race, gender and disability) in the Department through the filling of posts and a candidate whose appointment, transfer or promotion will promote representivity will receive preference.

APPLICATIONS: Please Hand Deliver Your Application, Quoting The Reference Number to: The HR Manager, King Hintsa, 218 Mthatha Road Ibika Township, Butterworth.

CLOSING DATE: 27 January 2023 applications received after the closing date, posted, emailed or faxed applications will not be considered.

NOTE: Applications must be submitted on form DPO1 for Lecturers and must be accompanied by a comprehensive CV and certified copies of qualifications. The successful candidate will be subjected to a security clearance and verification of qualifications. Interviewed candidates will be subjected to a competency assessment where necessary. Correspondence or communication will only be entered into with short-listed applicants. The College /Department reserves the right to withdraw any of the advertised posts at any time depending on the need.

ENQUIRIES: Odwa Kalimashe and Pumza Soyizwapi @ 047 401 6400

PLP LECTURERS

Nature of Post: PLP College Post (Part time)- Life Skills Ref No: KHC2023/LS

SALARY: As per College Part time Policy

CENTRE: King Hintsa TVET College-Msobomvu Campus.

REQUIREMENTS: Grade 12 / Standard 10. Recognised three-year Diploma/Degree with Computer and Life Orientation as a major subject. Teacher qualification and must be registered with SACE. Two years' experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

DUTIES: Teaching PLP in Life Skills and English. Teach students in classrooms or workshops providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration:

Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

Nature of Post: PLP College Post (Part time)- English Ref No: KHC2023/EN

SALARY: As per College Part time Policy

CENTRE: King Hintsa TVET College-Msobomvu Campus.

REQUIREMENTS: Grade 12 / Standard 10. Recognised three-year Diploma/Degree with English pro-efficiency as a major subject. Teacher qualification and must be registered with SACE. Two years' experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

DUTIES: Teaching PLP in Life S skills and English. Teach students in classrooms or workshops providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

Nature of Post: PLP College Post (Part time)- Foundational Science Ref No: KHC2023/FS

SALARY: As per College Part time Policy

CENTRE: King Hintsa TVET College-Msobomvu Campus.

REQUIREMENTS: Grade 12 / Standard 10. Recognised three-year Diploma/Degree with Science/ Mathematics as a major subject. Teacher qualification and must be registered with SACE. Two years' experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

DUTIES: Teaching PLP in Foundational Science/ Foundational Mathematics. Teach students in classrooms or workshops providing theory and practical training through

lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

Nature of Post: PLP College Post (Part time)- Foundations Mathematics

Ref no: KHC2023/FM

SALARY: As per College Part time Policy

CENTRE: King Hintsa TVET College-Msobomvu Campus.

REQUIREMENTS: Grade 12 / Standard 10. Recognised three-year Diploma/Degree with Mathematics as a major subject. Teacher qualification and must be registered with SACE. Two years' experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

DUTIES: Teaching PLP in Foundational Science/ Foundational Mathematics. Teach students in classrooms or workshops providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

Please note: When submitting the application analysed results signed by the Campus Manager/ HoD and stamped must be attached