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REQUEST FOR QUOTATION

RFQ Name: APPOINTMENT OF SRC ELECTION SERVICE PROVIDER, LEADERSHIP DEVELOPMENT AND SRC GEAR

RFQ No: KHC/RFQ/04/2023

Specification Enquires: Mr KM Picane

Contact Details: 047 401 6400

Email address: kanyap@kinghintsacollege.edu.za

SCM Enquiries: Ms N. Momo

Contact No: 047 401 6400/6437

Email address: nmaseme@kinghintsacollege.edu.za

Specification:

ITEM	FULL DESCRIPTION	QUANTITY
Election Service Provider	Pan, Conduct and deliver SRC election in 05 Campuses:- <ol style="list-style-type: none"> 1. Teko Campus 2. Msobomvu Campus 3. Centane Campus 4. Willowvale Campus 5. Dutywa Campus 	01
Constitution Review	The successful bidder will also be required to review SRC Constitution for the next 3 years	01
Leadership development facilitation and team building	The Successful bidder is required to conducting Leadership Development as required by the act	01
Gear	Successful Bidder will be required to supply SRC Gear such as: - Branded: Blazers, golf shirts, ties for males, mufflers for, shirts for all and caps	33

Important Information:

Please submit the following compliance documents:

MANDATORY DOCUMENTS

Prospective bidders to submit the following documents:

1. A valid Tax Clearance
2. Central Supplier Database
3. Public Liability Insurance Certificate
4. Minimum of three reference letters from institutions of higher learning where similar service of SRC Elections and Training were rendered.
5. Company Profile
6. BBEE Certificate or Sworn Affidavit
7. Company Registration Documents

All quotations and compliance documents **MUST** be emailed to the following address: nmaseme@kinghintsacollege.edu.za

Closing Date of quotations: 17 February 2023 AT 16:30pm

PLEASE NOTE THAT NO LATE QUOTATIONS WILL BE ACCEPTED.