



## higher education & training

Department:  
Higher Education and Training  
**REPUBLIC OF SOUTH AFRICA**



**KING**  **HINTSA**  
TVET COLLEGE



# PROSPECTUS



## VISION

An innovative institution recognised for training academic and technical excellence, responsive to social and economic needs of our communities

## MISSION

A rural TVET College that offers quality education and training that will equip our students with essential skills to contribute to the development of our communities for South African economic growth.

## VALUES

Ubuntu, Service excellence, Professionalism, Integrity and Sustainable Partnerships

## LONG TERM STRATEGIC GOAL

To provide students with quality education and training that responds to community needs.

## QUALITY STATEMENT

King Hintsa TVET College is committed to offer a quality education and training that will equip our students with the essential skills to contribute to the development of our communities.

We undertake to continuously improve the training services and programs that we provide to satisfy our customer's needs; this include commitment to comply with the requirements of ISO 9001:2015.

## COLLEGE PROFILE

King Hintsa TVET College is a merger of former Centane Technical College, Teko Technical College, H.B. Tsengwa Technical College and Idutywa Satellite formerly known as Idutywa Community College.

King Hintsa TVET College is situated in the South Eastern Region of the Eastern Cape. The Central Administration Office is at 218 Mthatha Road, Butterworth next to WSU (Butterworth campus).

The college is spread between the two Local Municipality with two campuses Centane ,Teko and Admin Centre situated in Mnquma Local Municipality. Dutywa and Willowvale Campuses are situated in Mbashe Local Municipality. College campuses are at a radius of + - 60 KM apart .

King Hintsa TVET College is well known for educating adults, out of school youth and project linked trainees ranging from learners with a low academic background to those who have had opportunities to enhance their educational level.

King Hintsa TVET College is trying to address the socio-economic needs of the broader community, through innovation and delivery of responsive programmes.

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THE NATIONAL CERTIFICATE VOCATIONAL (NCV)

The Department of Education introduced the National Certificate Vocational NCV at Public Technical and Vocational Education and training (TVET) colleges in 2007. The NCV offers programmes of study in a variety of skills demands of the South African economy. The National Certificate Vocational is offered at Levels2,3 and 4 of the National Qualifications Framework (NQF). The qualification is designed to provide both theory and practical experience in a particular vocational field.

The practical component of the study may be offered in the workplace or in a simulated workplace environment. Students have the opportunity to experience work situations during the period of study.



WHAT IS THE DIFFERENCE BETWEEN NCV AND REPORT 191 NATED?

NATIONAL CERTIFICATE VOCATIONAL NCV	REPORT 191 NATED
<ul style="list-style-type: none"><li>✓ The NCV consists of three consecutive Qualifications on NQF Levels2,3 and 4.</li><li>✓ Each level is a full qualification and takes one academic year to complete when studying fulltime.</li><li>✓ A student, who wishes to do the NCV part time, can take up to 3 years to complete each level.</li><li>✓ The NCV qualification offered in 17 different vocational programmes, each specializing in a particular field of study.</li><li>✓ Each NCV level is made up of 3 fundamental subjects ( a language, life orientation and mathematical literacy), 3 compulsory vocational subjects in the particular field of study and one optional subject, which focuses on specialization in a particular occupation.</li></ul>	<p>The NATED programmes refers to the report 191, N1 to N6, offering that were developed for what was previously known as technical colleges.</p> <ul style="list-style-type: none"><li>✓ A student who has achieved a N2 certificate in engineering studies, and who has proof of 2 years work experience the same field as the subjects on the N2 certificate, can apply to take trade test to qualify as an artisan.</li><li>✓ The only other qualification that is achieved through the report 191 system is the National Diploma, which is currently issued by the DHET after successful completion of N6 plus 18months work experience for business studies and 2 years for Engineering Studies, in the same field as the subjects on the N6-certificate.</li></ul>

PROGRAMMES

REPORT191 BUSINESS

Duration: 6 months per N-level

Admission requirements:

- NSC / N3 / Grade 12 or NCV L4 for N4
- N4 for N5
- N5 for N6 An appropriate National Certificate N3 Engineering Studies; or

General:

Each subject covers a period of six months (January to June or July to November). Four subjects must be taken for each course. Students who passed Introductory N4, N4, N5 and N6 will be issued with a certificate in the specific field of study. To qualify for a National Diploma, students need to obtain and complete 18 months relevant practical experience.

STUDENT SELECTION/ADMISSION GUIDELINES

REPORT191 ENGINEERING

Duration: 11 weeks per N-level

Admission requirements:

- An appropriate National Certificate N3 Engineering Studies; or
- A Senior Certificate, with at least three instructional offerings which are applicable to the instructional offerings chosen by the candidate for the programme; or
- An equivalent qualification
- Proceed to next level only when the previous level has been successfully completed i.e. N4 for N5, etc.

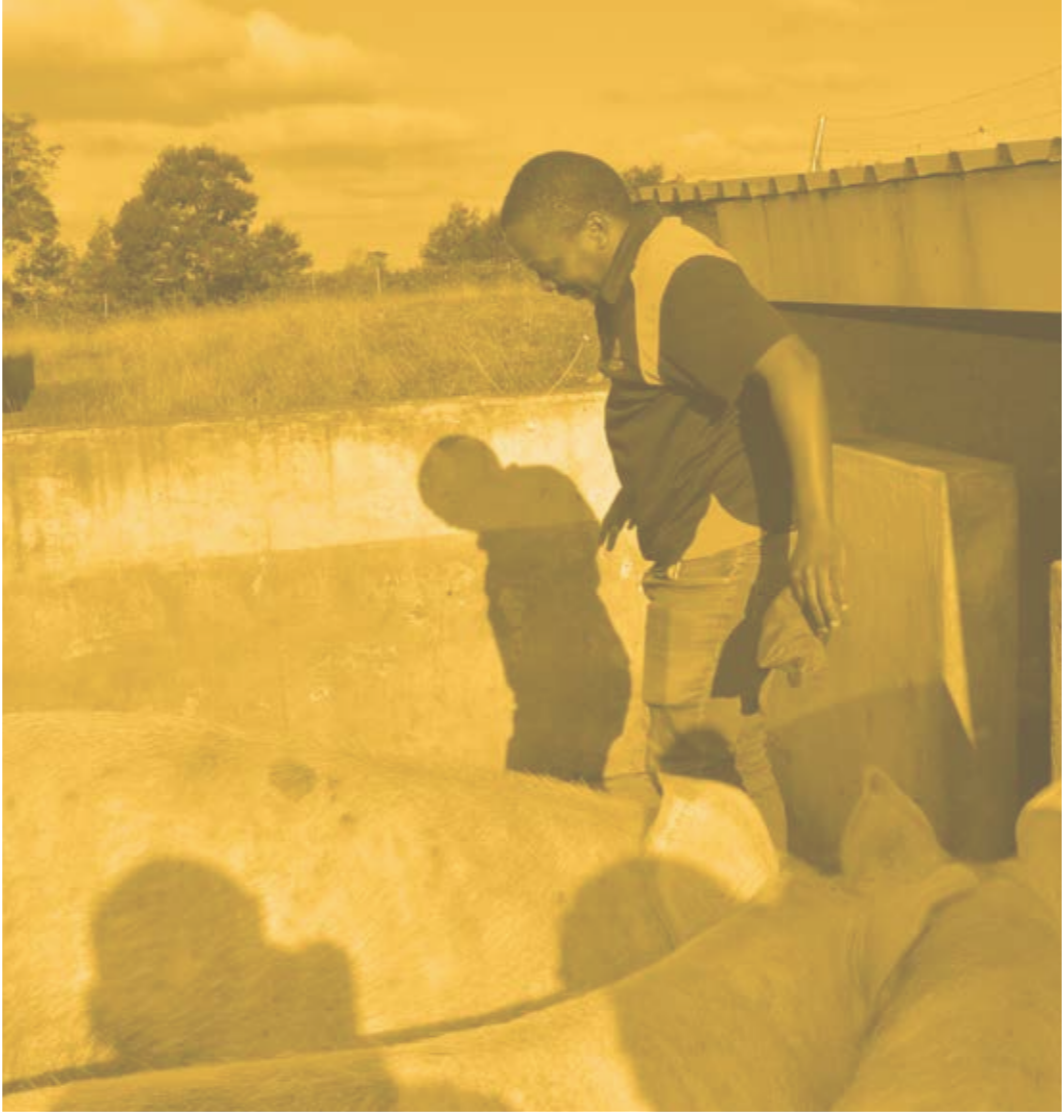
To qualify for a National Diploma, students need to obtain and complete 24 months relevant practical experience.

STUDENT SELECTION (ADMISSION) GUIDELINES R191 ENGINEERING

1. ENTRY REQUIREMENTS FOR REPORT 191 ENGINEERING N1 - N3

  - 1.1 A student who have passed Grade 10 (STD 8) with 50% plus for Mathematics, Physical Science. Students with technical subjects being treated as an added advantage
  - 1.2 A Student must have passed 3 vocational subjects including a major subject (theory for Technical School students).
  - 1.3 Electrical Engineering students with no Technical subjects related to the programme will be admitted to N1.
2. ENTRY REQUIREMENTS FOR REPORT 191 ENGINEERING N4 - N6

  - 2.1 A student who has passed Grade 12 technical, N3 or NQF Level 4 vocational will be admitted to N4
  - 2.2 Any student with Grade 12 and has obtained 40% in Mathematics and Physical Science will be admitted to N4 for Civil Engineering
  - 2.3 For Electrical Engineering N4 a student must have passed grade 12 with 45% and more on Mathematics and Physical Science.



3. STUDENTS WHO DO NOT MEET THE MINIMUM REQUIREMENTS FOR ADMISSION

- 3.1 Students who do not meet the minimum criteria for admission as outlined above may be directed to Pre-Vocational Learning Program (PLP) which serves as a bridging course prior to enrolment on any qualification.
- 3.2 Students who are not admitted because of space will be referred to other Colleges.

4. THE APPLICATION MUST BE ACCOMPANIED BY THE FOLLOWING:

- 4.1 Required academic certificate.
- 4.2 Certificate of conduct (if previously enrolled at another institution).
- 4.3 Academic Record (if previously enrolled at another FET institution).
- 4.4 All other formal qualifications attained.
- 4.5 Valid South African Identity Document

5. LEARNERS WITH SPECIAL NEEDS

The campus will under no circumstances discriminate any student, all students will be given equal opportunities on selection.

6. ADMISSION BY TRANSFER

- 6.1 Admission and enrolment by transfer from another Institution shall be conditional upon the following:
  - 6.1.1 A satisfactory academic record of work undertaken in that Institution
  - 6.1.2 Certificate of good conduct acceptable to the institution.
  - 6.1.3 No outstanding debts at other institutions.
  - 6.1.4 Approval by the Head of Department.
  - 6.1.5 Availability of space for these students at King Hintsa College.

7. APPEALS PROCEDURE

Appeals concerning an individual admission decision may be heard only if it has been proved that the process was flawed. An appeal shall be lodged to the Campus Manager, who will look onto each case and give a feedback.

PROGRAMME REQUIREMENTS BY CAMPUS

TEKO CAMPUS PROGRAMMES

PROGRAMME	REQUIREMENTS	PROSPECTIVE CAREERS
Report 191 / Nated Programmes		
Farming Management	<ul style="list-style-type: none"><li>Grade 12 pass</li><li>Agriculture minimum level 3</li><li>Mathematics minimum level 3</li><li>Maths</li></ul>	Farm manager, Farmer, Farm Supervisor or Agricultural Products Representative
National Certificate Vocational (NCV) Programmes		
Primary Agriculture	<ul style="list-style-type: none"><li>Grade 9 pass – grade 12 fail</li><li>Agriculture minimum level 3</li><li>Mathematical Literacy minimum level 3</li><li>Maths</li></ul>	Agricultural Extension Officer, Agricultural Technician, Farm Foreman/ Manager, Farm maintenance Worker, Farmer, Florist, Gardener, Groundskeeper or Plant Nursery Worker
Civil Engineering and Building Construction	<ul style="list-style-type: none"><li>Grade 9 pass – grade 12 fail</li><li>Mathematics minimum level 3</li><li>Physical Science minimum level 3</li><li>Maths</li></ul>	Plumber, Carpenter or Bricklaying
Electrical Infrastructure Construction	<ul style="list-style-type: none"><li>Grade 9 pass – grade 12 fail</li><li>Mathematics minimum level 3</li><li>Physical Science minimum level 3</li><li>Maths</li></ul>	Electrician, Electrical Technician or Electrical Engineer
Engineering and Related Design	<ul style="list-style-type: none"><li>Grade 9 pass – grade 12 fail</li><li>Mathematics minimum level 3</li><li>Physical Science minimum level 3</li><li>Maths</li></ul>	Motor Mechanic (Artisan) or Mechanical Engineer



PROGRAMME REQUIREMENTS BY CAMPUS

DUTYWA CAMPUS PROGRAMMES

PROGRAMME	REQUIREMENTS	PROSPECTIVE CAREERS
Report 191 / Nated Programmes		
Marketing Management (N4-N6)	<ul style="list-style-type: none"><li>Grade 12</li><li>NCV Level 4</li><li>Business Studies 40%</li></ul>	Advertising, Brand Management, Customer Relationship Management, Marketing Manager, Marketing Researcher, Customer Services, Marketing Consulting or Media Planning
Public Management (N4-N6)	<ul style="list-style-type: none"><li>Grade 12</li><li>NCV Level 4</li><li>Business Studies 40%</li></ul>	Admin Assistant, Bid Administrator, Budget Analyst, Case Manager, Committee Secretary, Communications Officer or Contract Administrator
Public Relations (N4-N6)	<ul style="list-style-type: none"><li>Grade 12</li><li>NCV Level 4</li><li>Business Studies 40%</li></ul>	Public Affairs Consultant, Arts Administrator, Public Relations Officer, Public Relations Accounts Executive or Marketing Executive
National Certificate Vocational (NCV) Programmes		
Marketing (L2-L4)	<ul style="list-style-type: none"><li>Grade 9</li><li>Business Studies</li><li>Mathematical Literacy</li></ul>	Product Development, Sales Management, Advertising and promotions, Call Centre Agent, Marketing Research or Customer Service
Information Technology and Computer Science (L2-L4)	<ul style="list-style-type: none"><li>Grade 9</li><li>Mathematics 40%</li><li>English 40%</li></ul>	Process Computer Data, Information Technology Management, Data Processing, Contact Centre Operator, Install Network Cable for Computer System, Computer Programming or Electronics

PROGRAMME REQUIREMENTS BY CAMPUS

WILLOWVALE CAMPUS

PROGRAMMES	REQUIREMENTS	PROSPECTIVE CAREERS
Report 191/ Nated Programmes		
Human Resource Management(N4-N6)	<ul style="list-style-type: none"><li>Grade 12 pass</li><li>NCV Level 4</li><li>Life Science 40%</li></ul>	Human Resource Manager, Training and development Manager, Labour Relations Manager, Recruitment Agent, Personnel Manager or Training Co-ordinator
Financial Management(N4-N6)	<ul style="list-style-type: none"><li>Grade12 pass</li><li>NCV Level 4</li><li>Accounting 45%</li></ul>	Financial Administrator, Bookkeeper, Accountant, Auditor or Financial Manager
Management Assistant	<ul style="list-style-type: none"><li>Grade12 pass</li><li>NCV Level 4</li><li>Consumer Studies 40%</li></ul>	Administrative Assistant, Data Capture, Management Assistant, Office Administrator, Personal Assistant, Receptionist, Secretary or Typist
National Certificate Vocation (NCV) Programmes		
Finance, Economics And Accounting(L2-L4)	<ul style="list-style-type: none"><li>Grade 9 pass</li><li>Accounting 40%</li><li>Mathematical Literacy 40%</li></ul>	Self Employed, Perform Accounting Duties, Prepare Financial Statements, Banking, Financial Service, Insurance Service or Investment Service
Office Administration	<ul style="list-style-type: none"><li>Grade 9 pass</li><li>Maths 40%</li><li>Life Orientation 50%</li></ul>	Personal Assistant, Company Secretary, Hospital Administrator, Administrative Officer or Bookkeeper



PROGRAMME REQUIREMENTS BY CAMPUS

CENTANE CAMPUS

PROGRAMMES	REQUIREMENTS	PROSPECTIVE CAREERS
Report 191/Nated Programmes		
Hospitality (N4-N6)	<ul style="list-style-type: none"><li>Grade 12 pass</li><li>NCV Level 4</li><li>Business Studies 40%</li></ul>	Catering Assistant, Restaurant Manager, Food Service Assistant, Hotel Receptionist, Hotel Porter, Hotel Manager, Spa Receptionist or Reservation Manager
Tourism(N4-N6)	<ul style="list-style-type: none"><li>Grade 12 pass</li><li>NCV Level 4</li><li>Commercial Studies 40%</li></ul>	Airline Ground Crew, Car Rental Agent, Foreign Exchange Agents, Reservation Agent, Junior Travel Agent, Tour Operator, Tourism Information Officer or Cruise Consultant
National Certificate Vocational(NCV) Programmes		
Hospitality(L2-L4)	<ul style="list-style-type: none"><li>Grade 9 pass</li><li>Mathematical Literacy 30%</li><li>Life Science 40%</li></ul>	Accommodation Manager, Catering Manager, Chef, Event Manager, Restaurant Manager or Waitress
Tourism(L2-L4)	<ul style="list-style-type: none"><li>Grade 9 pass</li><li>Mathematical Literacy 30%</li><li>Business Studies 50%</li></ul>	Flight Attendant, Tour Planning, Hotel Manager, Tourism Officer, Tourism Development or Tour Operator

PROGRAMME REQUIREMENTS BY CAMPUS

MSOBOMVU CAMPUS

PROGRAMMES	REQUIREMENTS	PROSPETICTIVE CAREER
Civil Engineering(N4- N6)	<ul style="list-style-type: none"><li>Grade 12 Technical</li><li>Grade 12 Mathematics and Physical Science 40%</li><li>N3 or NQF Level 4 vocational</li></ul>	Building Services Engineering, Construction Assistant, Environmental Consultant, Project Supervisor, Quantity Survey, Urban Designer or Junior Draughtsman
Electrical Engineering (N4-N6)	<ul style="list-style-type: none"><li>Grade 12 passed</li><li>Mathematics and Physical Science 45% and above</li></ul>	Acoustic Technician, Telecommunication, Power Electronic, Control and Instrumental Technician, Design Engineer or Electrician



TEKO CAMPUS - TEL: 047 491 9847

FARMING MANAGEMENT		
N4	N5	N6
Computer Practice: Farming	Computer Practice: Farming	Computer Practice: Farming
Financial Management: Farming	Financial Management: Farming	Financial Management: Farming
Farm Technology & Mechanisation	Farm Technology & Mechanisation	Farm Technology & Mechanisation
Plant & Animal Production	Plant & Animal Production	Plant & Animal Production
Management: Farming	Management: Farming	Management: Farming

PROGRAMME REQUIREMENTS BY CAMPUS

REPORT 191 (NATED) N1-N6

These are Nated programmes that are offered by the college in various campuses, ranging from N1- N6. after complementing N6 you need an additional 24 Months practical experience in order to obtain a National N Diploma (non-engineering studies). The required practical experience for engineering students is 24 months in order to obtain the National N Diploma.

Entry requirements:

N1 you need a grade 10-12 or an equivalent qualification.

N4- A grade 12, N3, NCV Level 4 or an equivalent qualification.

Bursary: Applied for online or on registration

MSOBOMVU CAMPUS - TEL: 047 491 9824

CIVIL ENGINEERING		
N4	N5	N6
Building Administration	Building Administration	Building Administration
Building and Structural Construction	Building and Structural Construction	Building and Structural Construction
Building and Structural Surveying	Building and Structural Surveying	Building and Structural Surveying
Quantity Surveying	Quantity Surveying	Quantity Surveying

ELECTRICAL ENGINEERING		
N4	N5	N6
Electro Technics	- Power Machines	- Power Machines
Engineering Science	- Mathematics	- Mathematics
Industrial Electronics	- Industrial Electronics	- Industrial Electronics
Mathematics	- Electro Technics	- Electro Technics

PROGRAMME REQUIREMENTS BY CAMPUS

WILLOWVALE CAMPUS - TEL: 047 499 1318

HUMAN RESOURCES MANAGEMENT		
<b>N4</b> Management Communication Computer Practice Entrepreneurship and Business Management Personnel Management	<b>N5</b> Personnel Training Computer Practice Labour Relations  Personnel Management	<b>N6</b> Personnel Training Computer Practice Labour Relations  Personnel Management
FINANCIAL MANAGEMENT		
<b>N4</b> Management Communication  Financial Accounting Entrepreneurship and Business Management Computerised Financial System	<b>N5</b> Cost and Management Accounting Financial Accounting Entrepreneurship and Business Management Computer Financial System	<b>N6</b> Cost and Management Accounting Financial Accounting Entrepreneurship and Business Management Computer Financial System
MANAGEMENT ASSISTANT		
<b>N4</b> Communication Computer Practice Information Processing Office Practice	<b>N5</b> Communication Computer Practice Information Processing Office Practice	<b>N6</b> Communication Computer Practice Information Processing Office Practice



PROGRAMME REQUIREMENTS BY CAMPUS

DUTYWA CAMPUS - TEL: 047 489 1101

Business Management N4		
<b>N4</b> Management Communication  Entrepreneurship and Business Management Computer Practice Financial Accounting	<b>N5</b> Entrepreneurship and Business Management Computer Practice Sales Management Economics N4	<b>N6</b> Entrepreneurship and Business Management Computer Practice Sales Management Economics N5
PUBLIC RELATIONS		
<b>N4</b> Office Practice Public Administration Information Processing Communication	<b>N5</b> Office Practice Public Relations Information Processing Communications	<b>N6</b> Office Practice Computer Practice Information Processing Communication
MARKETING MANAGEMENT		
<b>N4</b> Marketing Management Management Communication Computer Practice Entrepreneurship and Business Management	<b>N5</b> Sales Management Public Relations Marketing Management Entrepreneurship and Business Management	<b>N6</b> Marketing Research Marketing Communication Sales Management Marketing Management

PROGRAMME REQUIREMENTS BY CAMPUS

PUBLIC MANAGEMENT		
N4	N5	N6
Public Administration	Entrepreneurship and Business Management	Public Law
Computer Practice	Public Finance	Public Administration
Management Communication	Municipal Administration	Municipal Administration
Entrepreneurship and Business Management	Public Administration	Public Finance
CENTANE CAMPUS - TEL: 047 498 4900		
HOSPITALITY		
N4	N5	N6
Applied Management	Applied Management	Applied Management
Catering Theory and Practical	Catering Theory and Practical	Catering Theory and Practical
Nutrition and Menu Planning	Nutrition and Menu Planning	Communication and Human Relations
Sanitation and Safety	Entrepreneurship and Business Management	Computer Practise
TOURISM		
N4	N5	N6
Tourists Destinations	Tourists Destinations	Tourists Destinations
Travel Office Procedures	Travel Office Procedures	Travel Office Procedures
Tourism Communication	Tourism Communication	Tourism Communication
Travel Services	Travel Services	Hotel Reception
		Computer Practise



STUDENT HEALTH CARE SERVICES

LEARNERSHIPS

- ✓ Animal Production - L2
- ✓ Wholesale & Retail - L3
- ✓ End-user Computing - L3

SHORT SKILLS

- ✓ Assistant Chef - L2
- ✓ Hot Water Installer -L2
- ✓ Customer Care - L4
- ✓ Customer Care -L5

The enrollment on the above mentioned qualifications depend on availability of funding. The institution will publish invitation of applications as and when the funding becomes available.

ENTREPRENEURSHIP PROGRAMME

The main focus of the Programme is to identify, develop, promote, and nurture the entrepreneurial capacity of students. It is intended to ensure that students are more successful in terms of becoming economically active during and after their time in the college. This ensures that those with business ideas are supported to commercialize that idea into operational profitable business and provide continuous support of existing student businesses with different interventions based on needs analysis.

This is done through: business awareness, structured training programmes and support services that enables young entrepreneurs to maximize business potential, make profits and grow their businesses including assistance with funding opportunities.

Interested students are encouraged to contact their campus champions in order to register and take part in programme.

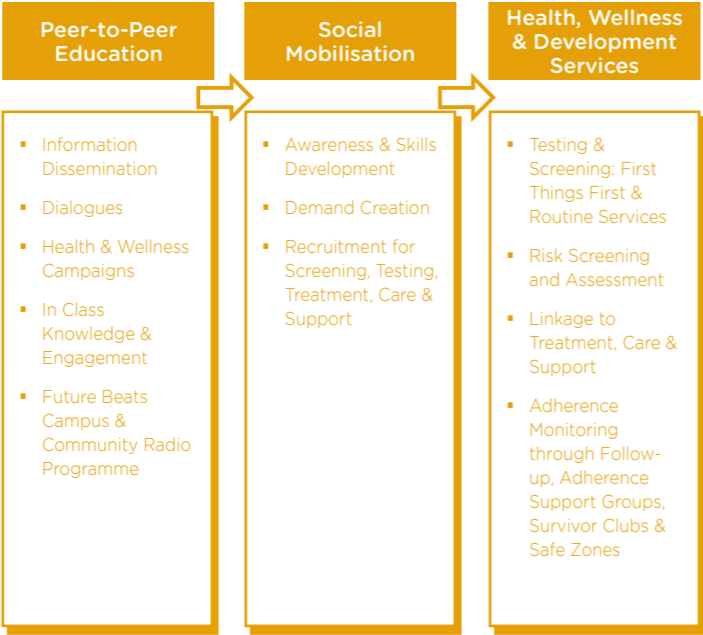
STUDENT HEALTH CARE SERVICES

SERVICES RENDERED BY PROFFESIONAL NURSE AT KING HINTSA TVET COLLEGE.

- 1. Primary health care services to promote prevention of diseases by promoting health education (*prevention is better than cure*)
  - a) Observations:
    - Blood pressure
    - Weights
    - Diabetes
    - Cholesterol
    - Pregnancy test
    - TB, STI Screening
    - HIV test
  - b) Treating minor ailments to students and staff.
  - c) Referring to tertiary institutions for second opinion and treatment.
  - d) Quarterly 2 days' activation with the assistance of nearby clinics and HIGHER HEALTH.
  - e) Awareness's on communicable and none-communicable diseases.

HIGHER HEALTH

HIGHER EDUCATION & TRAINING: HEALTH, WELLNESS AND DEVELOPMENT CENTRE (FORMERLY KNOWN AS HEAIDS)





higher education  
& training  
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Teko Campus : 047 491 9822

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