



Tel : +27 47 401 6400
Fax : +27 47 401 6431
Email: info@kinghintsacollege.edu.za

REQUEST FOR QUOTATIONS

RFQ Name: STATIONERY FOR TEKO CAMPUS

RFQ No: KHC/RFQ/44/2023

Technical Enquires: Mr. L. Soji

Contact Details: 047 491 9822

Email address: Isoji@kinghintsacollege.edu.za

SCM Enquiries: Ms N. Momo

Contact No: 047 401 6400/6434

Email address: nyamekam@kinghintsacollege.edu.za

REQUISITION SPECIFICATION

PLEASE REFER TO THE ATTACHED DOCUMENT FOR FULL SPECIFICATIONS!!!!!!!!!!!!

Important Information:

Please submit the following mandatory compliance documents:

1. Valid SARS Tax Clearance Certificate or pin
2. Completed SBD 6.1 Preferential points claim form and submission of applicable documents outlined on Specific goals document (**Obtainable from the website**)
3. Central Supplier Database Registration proof (all report pages)
4. Completed SUPPLIER declaration forms (**Obtainable from the website**)
5. Copy of company registration certificate and certified copy of ID of director(s)

All quotations and compliance documents MUST be emailed to the following address: nyamekam@kinghintsacollege.edu.za

Closing Date of quotations: 17 NOVEMBER 2023, TIME: 14:30PM

PLEASE NOTE THAT NO LATE QUOTATIONS WILL BE ACCEPTED



REQUISITION FOR TEKO STATIONERY - 2024

ITEM	SPECIFICATION	QTY
1. PENTEL ENER GEL	Black 1DOZ. 12PCS. BL107-A	28 boxes
2. Staplers	1400x1400	10
3. Stapples	26/6 -13mm I 6mm precision based for heavy duty purposes	X 60(5000 pcs NEXX)
4. Prestik	100G	X 10Boxes
7. Calculator	CASIO fx-82ES PLUS 2 ND edition	X 05
8. Lead pencil with eraser	Wood	X30
9. Stick`n cube	3x3 in/76x76mm400sheets/cub e	X 100
10. Paper Clips	10mm-58mm 8mm-30mm	X 5 boxes
11. Hard drive	External 256 GB	X 5
12. Printing papers white	Typek A4 paper size	X 200 Boxes
13. Bantex lever Arch liver Pvc	10 blue,10 Red, 10 Green, 10 Yellow.	X40
14. 3 Tier trays Plastic	Assorted colours. X2 Sky Blue, x1 Green Lizard.	X5
15. Magazine Holder 973x1024	X2 Sky Blue, x1Green Lizard.	X5
16. Cube holder & paper	X2 Sky Blue, x1Green Lizard.	X3
17. Pen Holder	X2 Sky Blue, x1Green Lizard.	X5
18. Paper clip Holder	X2 Sky Blue, x1Green Lizard.	X6
19. Covers and plastic covers for files A4 SIZE	For file covering	X 20
20. Extensions 3 meters	3 plug points with 2 to way plug points	X 5
Extensions 5 meters		X 3
21. Black Pen	Clic medium ball Bic pens	60 X 5
22. Pencil Clutch 100X100	Associated colours	X8
23. 2 Quire	50	X50
24. 3 Quire	50	X50
25. Exam pads A4 80pages	30	X30
26. 1 Quire	50	X50
27. Plastic sleeves	300sheets	X10
28. Permanent markers	Black	X5 packs
29. Planners 2024	Planner with 2024 calendar information	X 10



higher education
& training

Department
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

Tel: 021 42 301 454
021 42 301 455
021 42 301 456



TEKO CAMPUS STATIONERY 2024

PRIMARY AGRICULTURE

ITEMS	QUANTITY	TYPE
Ruler	350	Stadler
Pencil	350	HB
Black pen	350	Bic
Eraser	350	Stadler
calculator	350	Casio
Yellow duster	350	Cloth
Highlighter	350	Marlin
Pocket files	800	Marlin
Sharpener	350	Iron

BOOKS

BOOKS	QUANTITY
3 Quire	600
2 Quire	950
1 Quire	500
College Books	13 boxes
Exam Pads	1700

STATIONERY FOR FARMING MANAGEMENT

ITEMS	QUANTITY	TYPE
Ruler	370	Stadler
Pencil	370	HB
Black pen	370	Bic
Eraser	370	Stadler
calculator	370	Casio
Yellow duster	370	Cloth
Highlighter	370	Marlin
Sharpener	370	Marlin

BOOKS

BOOKS	QUANTITY
3 QUIRE	300
2 QUIRE	570

STATIONERY FOR CIVIL ENGINEERING

ITEMS	QUANTITY	TYPE
Ruler	250	Stadler
Pencil	250	HB
Black pen	250	Bic
Eraser	250	Stadler
calculator	250	Casio
Yellow duster	250	Cloth
Highlighter	250	Marlin
Pocket files	700	Marlin
Sharpener	250	Iron

BOOKS

BOOKS	QUANTITY
3 QUIRE	720
2 QUIRE	900