



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF HIGHER EDUCATION AND TRAINING. KING HINTSA TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING (TVET) COLLEGE.

The Department and the College are committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote representivity: (race, gender and disability) in the Department through the filling of posts and a candidate whose appointment, transfer or promotion will promote representivity will receive preference.

APPLICATIONS: Please Forward Your Application, Quoting The Reference Number to: The HR Manager, King Hintsa TVET College, Private Bag X3018, Butterworth, 4960 Or Hand Deliver to: 218 Mthatha Road Ibika Township, Butterworth.

CLOSING DATE: 02 February 2024 applications received after the closing date, emailed or faxed applications will not be considered.

NOTE: Applications must be submitted on form Z83 and must be accompanied by a comprehensive CV and certified copies of qualifications. The successful candidate will be subjected to a security clearance and verification of qualifications. Interviewed candidates will be subjected to a competency assessment where necessary. Correspondence or communication will only be entered into with short-listed applicants. The College /Department reserves the right to withdraw any of the advertised posts at any time depending on the need.

ENQUIRIES: Odwa Kalimashe and Pumza Soyizwapi @ 047 401 6400

**POST: LECTURER: PL1 Civil Engineering: Masonry & Brick Laying REF NO: KHC2024/TEK01
Nature of Post: Permanent - College Payroll– College Payroll SALARY: R 244 884 per annum PL1**

CENTRE: King Hintsa TVET College-Teko Campus

REQUIREMENTS: Grade 12 / Standard 10/ NCV Level 4 . Recognised three-year Diploma/Degree in Civil Engineering or related field, being an artisan will be an added advantage, must have a Teacher qualification and must be registered with SACE. One-year experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

DUTIES: Teaching Masonry & Bricklaying (theory and practical) (NCV) L2,3&4. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area, perform any other duties allocated to by the supervisor.

**Post: Lecturer: Farming Technology and Mechanisation PL1 Ref No: KHC2024/TEK02
Nature of Post: Permanent - College Payroll SALARY: R 244 884 per annum**

CENTRE: King Hintsa TVET College (Teko Campus)

Requirements: Grade 12 / Standard 10 / NCV Level 4. Diploma/Degree in Agricultural Engineering or any related qualification with mechanical engineering I, II & III. Must have a teacher qualification, being an artisan will be an added advantage. At least one year teaching experience in the relevant field. Must be registered with SACE. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

Duties Teach Farm Technology and Mechanisation from N4 -N6. discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in

**Post: Lecturer: PL1 Civil Engineering Plumbing Ref No: KHC2024/ TEK03
Nature of Post: Permanent - College Payroll SALARY: R 244 884 per annum**

CENTRE: King Hintsa TVET College (Teko Campus)

Requirements: Grade 12 / Standard 10 / NCV Level 4. Diploma/Degree in Civil Engineering majoring with plumbing or relevant qualification with plumbing as a major. Must have a Teacher qualification, being an artisan will be an added advantage. At least one year teaching experience in the relevant field. Must be registered with SACE. Assessor, moderator, TVET Sector experience and a valid driver's licence will be an added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

Duties: Teaching Plumbing Level 2 - Level 4 and any other core subject in the Civil Engineering Program. discussions, practical demonstrations, and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/ tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment, and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in.

POST: LECTURER: PL1 Animal Production Mechanisation REF NO: KHC2024/TEK05



18/09/2024

Nature of Post: Permanent– College Payroll SALARY: R244 884 per annum

CENTRE: King Hintsa TVET College-Teko Campus

REQUIREMENTS: Grade 12 / Standard 10 / NCV level 4. Recognised three-year Diploma/Degree in Agriculture or Relevant Qualification majoring with animal production. Must have a teacher Qualification and must be registered with SACE. One-year experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be an added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

DUTIES: Teaching agriculture related subjects, animal production. Teach students in classrooms or workshops and online providing theory and practical training through lectures, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/ tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment, and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

**POST 1: Lecturer: PL1 Farming Management Ref No: KHC2024/ TEK04
Nature of Post: Permanent - College Payroll SALARY: R 244884 per annum**

CENTRE: King Hintsa TVET College-Teko Campus

REQUIREMENTS: Grade 12 / Standard 10 / NCV Level 4. Recognised three-year Diploma/Degree in Agriculture with agricultural economics as a major or related field. Must have a Teacher qualification and must be registered with SACE. One-year experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be an added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills

DUTIES: Teaching Farming Management N4,5&6. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/ tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

**POST: Lecturer: PL1 Marketing Management REF NO: KHC2024/ DUT02
Nature of Post: Permanent – College Payroll SALARY: R 244 884 per annum PL1**

CENTRE: King Hintsa TVET College-Dutywa Campus

REQUIREMENTS: Grade 12 / Standard 10 / NCV Level 4; Diploma/ Degree in Marketing or any relevant qualification in the EMS field; must have a teacher qualification and must be registered with SACE. At least one-year Teaching experience, assessor, moderator, TVET sector experience and a valid driver's license will be an added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills

DUTIES: Teaching Marketing Communication, Advertising and Promotions; Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

**POST: LECTURER: PL1 Life Skills & Computer Literacy 3xPosts REF: KHC2024/WILO1; REF: KHC2024/CEN01; REF: KHC2024/DUT01.
Nature of Post: Permanent - College Payroll SALARY: R244 884 per annum PL1**

CENTRE: King Hintsa TVET College-Willowvale, Centane and Dutywa Campus.

REQUIREMENTS: Grade 12 / Standard 10 / NCV level 4. Recognised three-year Diploma/Degree with Computer as a major subject. Must have a Teacher qualification and must be registered with SACE. One-year experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be an added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

DUTIES: Teaching Life Orientation NCV L2 - 4. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/ tool allocations and check returned textbooks/tools (ensuring charges

for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

**POST: LECTURER: PL1 Information Processing REF: KHC2024/ WILO2
Nature of Post: Permanent - College Payroll SALARY: R244 884 per annum**

CENTRE: King Hintsa TVET College-Willowvale Campus.

REQUIREMENTS: Grade 12 / Standard 10 / NCV level 4. Recognised three-year Diploma/Degree with Computer as a major subject. Must have a Teacher qualification and must be registered with SACE. One-year experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

DUTIES: Teaching information Processing and related subjects, Report 191 (N4 – N6). Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

**POST: LECTURER: PL1 Mathematical Literacy REF NO: KHC2024/ CEN02
Nature of Post: Permanent – College Payroll SALARY: R244 884 per annum**

CENTRE: King Hintsa TVET College-Centane Campus

REQUIREMENTS: Grade 12 / Standard 10/ NCV LEVEL 4. Recognised three-year Diploma/Degree with mathematics/Maths Literacy as a major subject, or any relevant qualification. Must be registered with SACE. One-year experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be an added advantage. Very good knowledge of subject area and workrelated applications. Good record keeping and classroom management skills.

DUTIES: Teaching Mathematics Literacy. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

**POST: LECTURER: PL1 Hospitality REF NO: KHC2024/CEN03
Nature of Post: Permanent– College Payroll SALARY: R244 884 per annum**

CENTRE: King Hintsa TVET College-Centane Campus

REQUIREMENTS: Grade 12 / Standard 10 / Level 4. Recognised three-year Diploma/Degree in hospitality or any Relevant Qualification majoring with Hospitality. Must have a teacher qualification and must be registered with SACE. One-year experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be an added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

DUTIES: Teaching Hospitality Services N4 -N6. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/ tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

**POST: LECTURER: PL1 Tourism REF NO: KHC2024/CEN04
Nature of Post: Permanent– College Payroll SALARY: R244 884 per annum**

CENTRE: King Hintsa TVET College-Centane Campus

REQUIREMENTS: Grade 12 / Standard 10 / NCV level 4. Recognised three-year Diploma/Degree in tourism or Relevant Qualification majoring with Tourism. Must have a teacher Qualification and must be registered with SACE. One-year experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be an added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

DUTIES: Teaching Tourism Destination N4 – N6. Teach students in classrooms or workshops and online providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and Evaluation: Assess students by setting and marking exams and assignments, and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/ tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area