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DEPARTMENT OF HIGHER EDUCATION AND TRAINING.  
KING HINTSA TECHNICAL AND VOCATIONAL EDUCATION AND TRAINING (TVET)  
COLLEGE.

The Department and the College is committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote representivity: (race, gender and disability) in the Department through the filling of posts and a candidate whose appointment, transfer or promotion will promote representivity will receive preference.

**NOTE: The application must include only completed and signed new Form Z83, obtainable from any Public Service Department or on the internet at [www.gov.za](http://www.gov.za). The form must be accompanied by an updated comprehensive CV and certified copies of qualifications (a matric certificate, post-matric qualification(s), a South African green barcoded or card ID document and driver's license). Non-South African citizens must attach a copy of their permanent resident permit. Should one be in possession of a foreign qualification, it must be accompanied by an evaluation certificate for the South African Qualification Authority (SAQA). Failure to submit all the requested documents will result in the application not being considered.**

**The College /Department reserves the right to withdraw any of the advertised posts at any time depending on the need.**

**APPLICATIONS: Please hand deliver your Applications, Quoting the Reference Number to: King Hintsa TVET College, 218 Mthatha Road, Ibika, Butterworth, 4960**

**CLOSING DATE: Friday, 07 June 2024 @14:00. applications received after the closing date will not be considered.**

**POST:** Substitute Lecturer Electrical Engineering

**NATURE OF POST:** Temporary

**REF:** KHC/2024/05/MSO/01

**SALARY:** R256 395

**CENTRE:** King Hintsa TVET College

**Requirements:** Must have Grade 12/ NC(V) Level 4 or equivalent. Recognised three-year Diploma/Degree in Electrical Engineering. Teacher qualification with SACE registered. One year experience in teaching. Assessor, moderator, TVET Sector experience and a valid driver's licence will be added advantage. Very good knowledge of subject area and work-related applications. Good record keeping and classroom management skills.

**Duties** Teaching All programme related subjects from N3-N6, Teaching and Learning Delivery: Teach students in classrooms or workshops providing theory and practical training through lecturers, discussions, practical demonstrations and supervision; Prepare lessons (lesson plans) and produce materials such as typed notes, diagrams, patterns and any consumables for use in teaching; Maintain student attendance registers and produce student progress reports; Monitor and report on student engagement and responsiveness to teaching activities. Student Assessment and

Evaluation: Assess students by setting and marking exams and assignments and evaluating completed projects; Ensure that work is set and assessed consistently, in line with ICASS principles and College Assessment policy and complete all related administrative records or reports; Participate in subject related assessment and moderation committees; Maintain all assessment records of student progress and performance. Teaching Administration: Maintain registers of all textbook/tool allocations and check returned textbooks/tools (ensuring charges for loss or damage); Submit annual and term estimates of material needs (including consumables); Report or facilitate the maintenance of equipment and/or workshops; Comply with all registration, assessment and other data entry requirements; Participate in regular study unit meetings, informing colleagues of all matters pertaining to student performance. Maintain up-to-date knowledge of industry trends in subject area.

**Enquiries: Mr. O Kalimashe/ Ms. P Soyizwapi @047 401 6400**

A handwritten signature in black ink, appearing to read 'Amphal', with a long horizontal stroke extending to the right.